

AMENDMENT #1 DATE: April 4, 2024

BIDDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS SOLICITATION.

**PLEASE NOTE: TO POST RESPONSE TO VENDOR'S QUESTIONS.
THE FOLLOWING ATTACHMENTS HAVE UPDATES APPLIED (IN RED:)**

ATTACHMENT 00- RFP OVERVIEW

ATTACHMENT 03- RFP EVALUATION PLAN

ATTACHMENT 04- SAMPLE MASTER AGREEMENT

ATTACHMENT 07- OFFEROR RESPONSE WORKSHEET

MRO_8-1 MARKET BASKET

Grainger acknowledges receipt of Amendment #1.



ADDITIONAL STATES HAVE BEEN ADDED TO THE ITP ATTACHMENT AND THIS HAS BEEN UPDATED TO:

ALL ITP'S 4-4-24

THERE ARE NO OTHER CHANGES.

RFP Section/ Requirement #	Document	Document Page #	Offeror Questions	Lead State Response
Attachment 03	RFP Evaluation Plan	Page 1	Will there be a scoring rubric or matrix for assessing the technical aspects of the proposals?	Attachment 3 outlines the method that will be utilized for scoring purposes.

Attachment 03	RFP Evaluation Plan	Page 1	Are there any specific qualifications or experience requirements that proposals must meet to receive favorable evaluation scores?	Attachment 7-Response worksheet outlines in Section 3B-Response to Technical Criteria- Company Information.
Attachment 03	RFP Evaluation Plan	Page 1	For each category, how will the offerors be evaluated on their ability to support the depth and breadth of products needed for MRO end users?	Attachment 7-Response worksheet outlines in Section 3A-Response Technical Criteria- Description of Products.
Attachment 08	COST PROPOSAL	Page 2	What qualifies as "Offeror's eCommerce Market? Does this need to be publicly accessible?	1. eCommerce Market is defined as the means a method of buying and selling goods and services online. 2. The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value, it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.
Attachment 08	COST PROPOSAL	Page 2	Does this List Price need to be publicly verifiable? For example on a public website?	The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value, it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.
Attachment 08	COST PROPOSAL	Page 2	Regarding this statement: <i>"This includes a validation of list price proposed vs the list price on the Offeror's eCommerce</i>	The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.

			<i>Market.</i> ” How will the evaluator know which eCommerce Market List Price is being proposed if the Offeror has multiple eCommerce Markets or Lists?	
Attachment 08	COST PROPOSAL	Page 1	Is “80% of the items” measured by number lines? Will this be rounded up or down? For example, 9.6 is 80% of 12, so Offeror is expected to complete 10 lines?	Yes, we will round up.
Attachment 08	COST PROPOSAL	Page 1	Does completing the “Or Equivalent” for an item count as a complete item response? Will the “equivalent” items be considered towards the 80% required response rate?	Yes, and Yes
Attachment 08	COST PROPOSAL		Attachment 8-1 Market Basket, the document references Discount Percentage Off from Attachment 9-1	This has been updated to reflect the correct reference Attachment 8.

Attachment 03	RFP Evaluation	2	Can the state provide additional details as to how the Market Basket will be scored? The value of the Market Basket is listed at 300 points. Are points awarded based on tab or as an overall total?	No other information is public for how the Market Basket will be scored. Points are evaluated per each area identified in Attachment 03-Evaluation Plan-Under Stage 3 - Market Basket Cost Evaluation.
Attachment 03	RFP Evaluation	2	What impact will the category discounts have the Market Basket Point values?	No other information is public for how the Market Basket will be scored.
Attachment 03	RFP Evaluation	2	Will scores have a weighted impact based on how many exacts are bid versus alternates?	No other information is public for how the Market Basket will be scored.
Attachment 03	RFP Evaluation	2	How will the state evaluate items where the respondent provides both an exact and an alternative item?	No other information is public for how the Market Basket will be scored.
Attachment 03	RFP Evaluation	2	Does attachment 8 have any bearing on the score for the evaluation?	See attachment 03 Evaluation Plan.
Attachment 07	Offeror Response Worksheet	1	Section II.D asks that we “describe our ability to fulfill Contractor Responsibilities and Tasks identified in the	The following text has been removed from Attachment 07. II. RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES

			Description of Products and EPP, Attachment 02.” There does not appear to be a list of responsibilities and tasks identified in that attachment; please clarify what items should be responded to/what are the task and responsibilities required?	A. Attachment 2, Categories of Products and EPP. Offeror must complete the attachment. ~~B. Describe Offeror's plan for providing the Products and EPP (if applicable) identified in Attachment 02.~~ ~~C. Provide evidence of Offeror's ability to provide the Products and EPP (If applicable) identified in Attachment 02.~~ ~~D. Describe Offeror's ability to fulfill Contractor Responsibilities and Tasks identified in the Description of Products and EPP, Attachment 02.~~
MRO_8-1	Market Basket	Instructions Tab	Instructions tab Line 9 as well as Columns K & X reference an "Attachment 9-1" that was not provided. Is it the intent to reference Attachment 08/Section IV?	Yes.
MRO_8-1	Market Basket	9-Hand Tools Tab	Item #11 identifies a product from Victory Innovations Co. This company has ceased operations. Will this line be updated with a new part or removed from the RFQ?	Please provide an alternate equal item.
MRO_8-1	Market Basket	10-Power Tools Tab	Item #11 has been discontinued by the manufacturer and	Please provide an alternate equal item.

			replaced with item 2967-20. Will this item be updated to reflect the Manufacturer recommended replacement part or removed from the market basket?	
MRO_8-1	Market Basket	1-Janitorial and 14-Safety Tabs	Item #6 on the Janitorial Tab and Item #10 on the Safety tab are both loose granular absorbents. Would the state consider removing the item from the Janitorial tab as it is not generally considered a janitorial product?	No
MRO_8-1	Market Basket	8-HVAC Tab	Items #6 & #8 are a distributor specific brand that would only be available to that one distributor. These items are also the two most expensive items within the tab. Could these items be removed and replaced with a national brand part that are more widely accessible or replaced with items that are closer in value to the rest of the	Please provide an alternate equal item.

			line items within the category?	
MRO_8-1	Market Basket	2-Fasteners Tab	Item #4 is an abrasive cutting wheel. List pricing for abrasive wheels are set differently than any fastener item. In the industrial market this item would typically fall within the category of abrasives. Would the state consider removing this item from the market basket?	No
MRO_8-1	Market Basket	2-Fasteners and 11-Electrical Tab	Item #8 on the Fastener Tab and Item #2 on the Electrical Tab are both conduit fittings. Would the state consider removing the item from the Fastener tab as it is not generally considered a fastener product and would be more aligned as an electrical product?	No
MRO_8-1	Market Basket	5-Power Sources Tab	Items #5, #6, #7 are extension cords/power strips that are commonly categorized as electrical products. Would the state consider moving these items to the 11-Electrical	No

			tab for discount alignment?	
Attachment 04 Section 5.5.6	Sample Master Agreement	8	The Master Agreement, section 5.5.6, states that contractor's use of the eMarketPlace shall comply with the eMarketPlace's Terms of Use. Can these terms be provided to offeror, and can offerors be afforded a question and answer opportunity regarding the terms and opportunity to suggest modified master agreement language at a date later than defined in the RFP?	The eMarketPlace's Terms of Use will be made available at a later date. Users will have an opportunity to review the Terms of Use at that time to confirm their ability to comply.
Attachment 04 Section 5.5.7	Sample Master Agreement	9	The master agreement, section 5.5.7, states the contractor is solely responsible for the security and accuracy of transactions facilitated through the eMarketPlace.	"Security" refers to payment transactions, which at this time will not be supported by or completed through the eMarketPlace platform.

			How can a contractor be responsible for the security of transactions facilitated through NVP's eMarketPlace if it neither owns nor manages the platform?	
Attachment 04 Section 5.5	Sample Master Agreement	9, 10	A key challenge of the eMarketplace will be operationalizing a single punchout across all Participating Entities, each of which may have varied and separate scope and pricing. May a contractor elect not to participate in the NVP eMarketplace given the contractor's inability to manage pricing and substantial compliance responsibilities effectively through the single eProcurement portal?	Participation in the NASPO ValuePoint eMarketPlace by Offerors awarded a Master Agreement resulting from this RFP is mandatory. Punchout setup capabilities in the eMarketPlace will provide a means to address situations such as the need to have "varied and separate scope and pricing".-
Attachment 04 Section 5.5	Sample Master Agreement	9, 10	Will contractors selling products on the eMarketPlace who fulfill via third party vendors who have no contractual	The setup for a Contractor to sell products on the eMarketPlace will not have any restrictions on their use of "third party vendors" for fulfillment, including situations where a Contractor may utilize a third party to provide their punchout or

			relationship with NASPO ValuePoint/Participating Entities be permitted to sell their products on the eMarketPlace?	catalog. However, third party vendors will not be allowed to offer products that are not covered by the Contractors' Master Agreement. As with fulfillment of products and services, the Contractor will be responsible for the compliance of third party partners and subcontractors with the Master Agreement's eMarketPlace terms.
Attachment 04 Section 5.5	Sample Master Agreement	9, 10	Will the eMarketPlace embrace dynamic pricing by Contractors/Awardees on the eMarketPlace? If so, how does NASPO ValuePoint define dynamic pricing and how will Participating Entities audit such transactions?	The eMarketPlace will have both catalog and punchout options to support dynamic pricing situations which will be reviewed at the time of the Contractor's enablement in the eMarketPlace.
Attachment 1 Section D	RFP Terms and Conditions	5, 6	This section defines that the Cost Proposal's structure and format as intending to allow for a fair evaluation of like costs among offerors. Attachment 8, Cost Proposal, present a similar statement that the purpose of MRO 8-1 Excel Market Basket is intended for an evaluation of like costs among offerors. Can the Lead State clarify that its analysis of the	Attachment 8-1 is a price evaluation tool. There is no expectation of maintaining the market basket pricing.

			Market Basket, MRO 8-1 Excel document is a price evaluation tool and how long is the period of time the market basket pricing must be maintained?	
Attachment Excel – MRO 8-1 Market Basket Tab 1 Instructions Attachment 8 Overview	Market Basket Cost Proposal	Tab 1 Page 1	The Instructions tab states “REQUIREMENT: Tab's 1-14 Proposers shall submit pricing on all line items listed for each category”. Cost Proposal Attachment 8, II. Proposed Costs, states “Offerors must respond to 80% of the items in each category to be considered for that category. Offerors failing to respond to 80% of the items will be deemed non-responsive.” Can the Lead State clarify that an offeror must submit pricing for all items on the price worksheet, as noted in the Tab 1 of MRO 8-1 Instructions, and that the 80% threshold to	Offers that submit 80% of products in a category will be eligible for price evaluation and will not be penalized. Alternate items are encouraged to be provided when possible.

			be eligible for price evaluation relates to items that deviate from products noted on the price worksheet and will not be applied to the market basket calculation?	
Attachment 03 Stage 3: Market Basket Cost Evaluation	RFP Evaluation Plan	2	Will the Lead State consider market basket offers that include both an exact match and a lower cost functional alternative on the same line item? If so, which will the Lead State use for market basket cost proposal evaluation?	No
Attachment Excel - MRO_8-1 Market Basket	Market Basket	All tabs	Do offerors providing 100%, or a higher percentage of category lines than other offerors receive a higher point or evaluation score value than those that do not?	No
Attachment Excel -	Market Basket	All tabs	Will offerors quoting exact matches receive a higher	No

MRO_8-1 Market Basket			point or evaluation score value than those that do not?	
Attachment Excel - MRO_8-1 Market Basket Attachment 03 Stage 3: Market Basket Cost Evaluation	Market Basket RFP Evaluation Plan	All tabs 2	Will the Lead State verify the credibility of an offeror's proposed item by examining its website or catalog to determine whether the product can be searched by manufacturer part number to confirm it is the product requested or a functional equivalent, that it is available for purchase, presents a current price, that delivery is provided and can be placed in the order cart so a purchase can be transacted?	No other information is available.
Attachment Excel - MRO_8-1 Market Basket	Market Basket	All tabs	Will the Green EPP items referenced in Excel MRO Attachment 8-1 Market Basket be evaluated separately or differently than non-EPP items in the market basket?	Green EPP will be evaluated separately. See Attachment 08-Overview for updates.

Attachment 03 Stage 3: Market Basket Cost Evaluation	RFP Evaluation Plan	2	How will an offeror's product availability, inventory and delivery competence be factored into the market basket evaluation?	Please refer and review Attachment 03 Evaluation plan for scoring criteria.
Attachment 3	RFP Evaluation Plan	2	Is it correct that the Lead State will make a separate award for each of the 15 Categories enumerated on Excel MRO 8-1 Market Basket?	Yes, the Lead State will be awarding by category. See Attachment 00 for updates.
Attachment 3	RFP Evaluation Plan	2	Is there a minimum number of points required for a Category award?	The technical score can not be less than 50% per Attachment 03-Evaluation Plan
Attachment 3	RFP Evaluation Plan	2	What is the criteria to determine how each offeror's Cost Proposal for each Category be ranked among all proposals?	See Attachment 3-Evaluation Plan and no other information is available at this time.
Attachment 3	RFP Evaluation Plan	1, 2	What is the criteria to determine the combined overall ranking of each offeror, Technical Criteria and Market Basket across all Categories?	See Attachment 3-Evaluation Plan and no other information is available at this time.
Attachment 8 Section IV	Cost Proposal	2,3	On Attachment 08 Cost Proposal, IV, Percentage Off List Per Category,	Confirmed. The correct reference is Attachment 07, III, H. This has been updated.

			offerors are to provide a minimum percentage off List Price of Offeror's eCommerce Market. The Value Add Services table references providing a rate for a particular service and references Attachment 07, III, F, yet that section references the Implementation Plan. It appears that the correct section to be referenced is Attachment 07, III, H. Can the Lead State clarify that the correct reference in Attachment 08, Cost Proposal, Percentage Off List Price, Value Add Services is Attachment 07, III, H?	
Attachment 4 Section IV Subsection 4.1	Sample Master Agreement	3	States that Contractor may not deliver Products under this Master Agreement until a Participating Addendum acceptable to the Participating Entity and Contractor is executed. Can the Lead State clarify that Contractors may	Part 1. That is correct Part 2 All Participating Entities must execute a Participating Addendum with a Contractor prior to ordering products or services from that Contractor. While a model Participating Addendum is made available by NASPO as an example, the format and content of each Participating Addendum establishing a contractual relationship between the Participating Entity and Contractor will be

			require all NASPO ValuePoint Participating Entities to complete a Contractor specific registration form with information needed to establish a contract business relationship specific to NASPO affiliation?	determined by the Participating Entity and Contractor.
Attachment 00 Section I Introduction	RFP Overview	1	About NASPO ValuePoint, states that participants in NASPO ValuePoint Master Agreement are informed that no membership or registration is required. Can the Lead State clarify that Contractors may require all NASPO ValuePoint Participating Entities to complete a Contractor specific registration form with information needed to establish a contract business relationship specific to NASPO affiliation?	All Participating Entities must execute a Participating Addendum with a Contractor prior to ordering products or services from that Contractor. While a model Participating Addendum is made available by NASPO as an example, the format and content of each Participating Addendum establishing a contractual relationship between the Participating Entity and Contractor will be determined by the Participating Entity and Contractor.
Attachment 4 Section V	Sample Master Agreement	6	Attachment 04 – Sample Master Agreement, Section V., NASPO	NASPO will protect Contractor information identified by the Lead State as confidential, proprietary, and/or trade secret in the same

Subsection 5.3.1			ValuePoint Provisions, Subsection 5.3.1, Sales Data Reporting, Contractors are required to convey to NASPO ValuePoint, a non-government entity, exclusive ownership of any media on which reports are submitted and shall have a perpetual, irrevocable, non-exclusive, royalty free, and transferable right to display, modify, copy, and otherwise use reports, data, and information provided under this section. Can the Lead State please clarify how NASPO ValuePoint will protect Contractor information marked by Contractor as confidential, proprietary and/or trade secret protected from release to third party requestors?	manner as it protects its own confidential information.
Attachment	Market Basket	Instruction tab	Attachment 8-1 Market Basket allows offerors to present varied UOMs for an exact match product.	Submit equivalent alternate item for review.

MRO 8-1 Market Basket			In certain instances, a particular product has various unit of measures “UOM”, but is otherwise an exact match in manufacturer, specification and part number. In these scenarios can the Lead State clarify if these items will be considered an exact match or functional equivalent product?	
Attachment 08	Cost Proposal	Page 2, Item IV	The language in Attachment 08, Page 2, Item IV. does not quite align to the definition of List Price in Attachment 01, Item J. Attachment 08, Page 2, Item IV reads: Offerors shall provide their minimum percentage off List Price of Offeror’s eCommerce Market.	No changes are required.

			Attachment 01, Item J. reads: List Price means the basic price of an item as published in an eCommerce Market, price list, or advertisement before any discounts are taken. Should Attachment 08 be updated to reflect the same options as defined for List Price in Attachment 01?	
Section 6.1.1	Sample MPA	11	Are Prices and Rates both expected to be held firm for the term of the Master Agreement? Or just Rates?	The discount percentage is firm for the contract term.
Section 6.1.1	Sample MPA	11	In the scenario of a bidder responding with a discount from list price on a defined price list - we understand that discount rates cannot change, but when and how often can the bidder update list price to in turn update net sale price?	List Price may change throughout the contract term but the discount percentage is firm for the contract period.

Section 6.1.1	Sample MPA	11	In the scenario of a bidder responding with a discount off of their eCommerce Market website's regular price, which can change frequently, will the net sell price be allowed to update at the same time as the regular price to stay in compliance with any proposed discount?	The discount percentage is firm for the contract term, no other pricing is expected to be held firm.
Section 6.1.1	Sample MPA	11	How long is the State expecting bidders to hold their net sell pricing firm?	The discount percentage is firm for the contract term, no other pricing is expected to be held firm.
	MRO_8-1 Market Basket.xlsx	All tabs – columns K & X	Attachment MRO_8-1 Market Basket.xlsx ,Columns K and X, refer to Attachment 9-1. Can you please clarify as this bid package does not include an Attachment 9-1?	The correct reference is 8-1. There is no 9-1.
	MRO_8-1 Market Basket.xlsx		File MRO_8-1 Market Basket.xlsx references suppliers' SKU numbers as the manufacturer part number in several areas throughout the price file. In those situations, how should a respondent	Submit equivalent alternate item for review.

			indicate it has the exact match when the manufacturer part number is not being referenced in the file? *See attached example screenshot 1 and 2 below. (MRO_8-1 Market Basket.xlsx; Tab 13-Security, Item 8, column E).	
	General		Does NASPO plan to validate our market basket offering on our website? If yes, which column(s) within the market basket file will be used to search our website?	The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value, it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.
	General		Considering many MRO vendors have shifted to dynamic pricing, how will evaluators score a vendor if the list price rises/falls during the review period?	This information is not publicly available at this time. The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value, it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.
	Final_RFP_758_2 400000228_1_SO FORM.pdf & Final_RFP_758_2 400000228_2_SO FORM.pdf	p. 4	The section on page 4 refers to Attachment A. Can you please clarify as this bid package does not include an Attachment A?	Please disregard this reference to Attachment A. This has been updated on this modification.
	All ITP's 3.15.24.pdf		Please confirm that the terms and conditions attached by Interested States are for	Confirmed.

			informational purposes only and are subject to negotiation between the applicable state and the Offeror.	
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Attachment 8	Cost Proposal	1	If an Offeror fills out a category with pricing and the appropriate information on more than 80% of the items, but less than 100%, does it negatively impact their Market Basket Cost Evaluation?	Offers that submit 80% of products in a category will be eligible for price evaluation and will not be penalized. Alternate items are encouraged to be provided when possible.
Attachment 8	Cost Proposal	1	Can you explain further what is intended by the text 'the Lead State will accept slight deviations from the product on the price worksheet but reserves the right not to apply it to the market basket calculation'? Does the Lead State intend that if a substitute product is accepted it will be included in calculating 80% completion? Or is there another intention?	No additional information is available for this area.

Attachment 4	Sample Master Agreement	11	6.1.1, This section states: "all prices and rates must be guaranteed for the term of the agreement." Is the Market basket pricing expected to be held at the specific prices quoted for the entire term of the agreement, or just the % off list pricing?	Percentage based pricing is required to be firm.
Attachment 4	Sample Master Agreement	8	5.5, This section states that we are to participate in NASPO ValuePoint's eMarketPlace. On NASPO ValuePoint's website, there is a message that the eMarketPlace has been retired as of July 29, 2021. Shall we disregard this requirement?	NASPO intends to implement a new eMarketPlace. All language in the master agreement is applicable.
Attachment 3	RFP Evaluation Plan	2	Stage 3, What formula will be used to determine cost points awarded to each proposal?	See revised Attachment 3.
Attachment 3	RFP Evaluation Plan	2	Document states that the 'Lead State and Multistate Sourcing Team will determine which proposals are most advantageous to the Lead	This is based on the Evaluation criteria set forth in Attachment 03-Evaluation Plan.

			State and potential Participating Entities and Purchasing Entities'. How will this be determined? Will it be a minimum total points requirement? Some other combination of points and content?	
Attachment 07 Section II. B	RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES	1	Subsection A of Section II requires completion of Attachment 02 – Subsection B requires offerors to Describe Offeror's plan for providing the Products and EPP Question: Is the response required for subsection B a separate narrative exclusive of information provided in Attachment 02 and separate from the responses required under Section III -RESPONSE TO TECHNICAL CRITERIA?	See revised Attachment 7
Attachment 07 Section II. C	RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES	1	Subsection C of Section II requires offerors to Provide evidence of	See revised Attachment 7

			Offeror's ability to provide the Products and EPP Question: What constitutes "evidence of"? And how should that information be provided (with Attachment 02, separate narrative)?	
Attachment 07 Section II. D	RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES	1	Subsection D of Section II requires offerors to Describe Offeror's ability to fulfill Contractor Responsibilities and Tasks identified in the Description of Products and EPP Question: Is the response required for subsection D a separate narrative exclusive of information provided in Attachment 02 and separate from the responses required under Section III -RESPONSE TO TECHNICAL CRITERIA?	See revised Attachment 7
			Will the Offeror be able to submit an exact item and an alternate item for the same proposed item, if	no

MRO_8-1	Market Basket	All	so, would the Proposer use the lesser price	
MRO_8-1	Market Basket	All	Will the Offeror be able to do simple math to derive to the proposed UOM. For example: proposed item UOM is 20oz, Offeror's UOM is 17oz; Offeror would determine the ounce price and multiply by 20 ounces	Offer may include a footnote to explain their math.
MRO_8-1	Market Basket	TAB 1 – Janitorial and Sanitation	On item #3 in Janitorial Category. Description: Hand Sanitizer Wipes, Canister, 270 wipes, case of 6 – Does the Offeror submit the price of one wipe, 270 wipes (canister), or 1,620 wipes (case of 6)	Offer may include a footnote to explain their math.
MRO_8-1	Market Basket	All	Does the Offeror follow the UOM in the Proposer's description or does the Offeror UOM reduce to the smallest UOM possible.	Offer may include a footnote to explain their math.

MRO_8-1	Market Basket	All	What would be the standard normalized between Offerors, if one provided 80% of the specific category and another Offeror provided 100% of that same category.	Offers that submit 80% of products in a category will be eligible for price evaluation and will not be penalized. Alternate items are encouraged to be provided when possible.
Attachment 08	Cost Proposal	2	Will the award be awarded by individual category or the entire 15 categories as a whole.	Yes, the Lead State will be awarding by category. See revised Attachment 00
MRO_8-1	Market Basket	All	Will the Offeror get penalized for any item left blank but still meet the required 80%. If yes, what is the penalty.	No
MRO_8-1	Market Basket	All	If the Offeror submits the required 80% and some items are disqualified through the vetting process, will the Offeror lose that category if it falls under 80%.	Yes
MRO_8-1 Market Basket	MRO_8-1 Market Basket	Instructions worksheet Cell B10 Worksheets 1-14	There are several references to Attachment 9-1; however, Attachment 9-1 was not provided with the RFP attachments. Will the State provide Attachment 9-1 or update	See revised Attachment 8-1.

		Columns K and X	the file MRO_8-1 Market Basket to remove the references to Attachment 9-1?	
IV Proposals D. Cost Proposal. Paragraph 4	Attachment 01 – RFP Terms and Conditions	Page 5 of 12	Please confirm that prices proposed by offerors in MRO_8-1 Market Basket are for evaluation purposes only and will not be incorporated into the Master Agreement. If prices will not be incorporated into the Master Agreement, please update Attachment 01 Section IV Proposals, D. Cost Proposal Paragraph 4 to remove the reference to “not-to-exceed pricing.”	Correct. See revised attachment 4 Section 6. 6.1 Pricing. The ~~prices~~ discount percentages contained in this Master Agreement or offered under this Master Agreement represent the ~~not-to-exceed price~~ minimum discount to any Purchasing Entity. 6.1.1 All ~~prices and rates~~ discount percentages must be guaranteed for the term of the Master Agreement.
IV Proposals D. Cost Proposal. Paragraph 7	Attachment 01 – RFP Terms and Conditions	Page 6 of 12	The referenced section indicates the State may normalize and scale points awarded in the cost proposal evaluation. Please define the methodology the State will use if it chooses to do this.	This information is not available.
Stage 3: Market Basket Cost Evaluation	Attachment 03 – RFP Evaluation Plan	Page 2 of 2	The Evaluation Plan indicates 300 points are possible for the Market	This is not publicly available.

			Basket Cost Evaluation, but does not indicate how those points will be awarded to offerors. Please update this section to define how the State will evaluate offerors' proposed Market Basket responses and the methodology the State will use to determine how many points an offeror receives of the possible 300.	
Stages 2 and 3 and Award Selection	Attachment 03 – RFP Evaluation Plan	Pages 1 to 2	How will the State determine which offerors are eligible for a contract award?	Based on Attachment 03-Evaluation Plan
Stages 2 and 3 and Award Selection	Attachment 03 – RFP Evaluation Plan	Pages 1 to 2	How many points does an offeror need to receive to be eligible for a contract award?	Information is not available
			Is the eMarketPlace for NASPO ValuePoint active anymore? On your site it says its retired as of 7/29/2021...But I see it as a requirement on a solicitation	NASPO is implementing a new eMarketPlace. The requirements remain as listed in the RFP.

Attachment 03	RFP Evaluation Plan	2	What is the formula or system that will be used to award points for the market basket cost evaluation?	See revised Attachment 03
Attachment 03	RFP Evaluation Plan	2	Can you provide an example of the formula or award evaluation system?	See revised Attachment 03

AMENDMENT #3 DATE: April 22, 2024

BIDDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS SOLICITATION.

Grainger acknowledges receipt of Amendment #3.



PLEASE NOTE: A LINE FOR BIDDERS THAT RESPOND TO INDIVIDUAL STATE(S) HAS BEEN UPDATED TO INSERT TO RESPOND ACCORDINGLY (SEE ATTACHMENT 2-CATEGORIES OF PRODUCTS AND EPP)

**THE REFERENCE IN QUESTION 6 HAS BEEN CHANGED FROM RETURNS TO SUBSTITUTIONS
(SEE ATTACHMENT 7- OFFEROR RESPONSE WORKSHEET)**

**THE MARKET BASKET EVALUATION METHOD DESCRIPTION HAS BEEN CHANGED
(SEE ATTACHMENT 3-RFP EVALUATION PLAN)**

RFP Section/ Requirement #	Document	Document Page #	Offeror Questions	Lead State Response
Attachment 01	Section I – Definitions	Page 2	There is a definition for “Product Support” which is not mentioned in any other bid documents. Please confirm this is an error and, as such, this definition is not applicable.	The term for “Product Support” has been added to Attachment 7 “Value Added.” This would be applicable to companies proposing these services in the technical response and may be negotiated into the participating addendum.
Attachment 04 Section 5.5.6	Sample Master Agreement	Page 8	In the State’s response to a question regarding Contractor access to	NASPO will make the eMarketPlace Terms of Use available for review prior to execution of Master Agreements resulting from this RFP and will work

			eMarketPlace terms of use, the State says that these terms will be made available “at a later date” and that Contractor will be afforded time to review and confirm their ability to comply. At Sample Master Agreement Section 5.5 NASPO ValuePoint eMarketPlace, Subsection 5.5.6, Contractors are told that their use of the eMarketPlace shall comply with the eMarketPlace’s Terms of Use. If Contractor cannot review eMarketPlace terms of use prior to bid submission, how is the Contractor supposed to comply with the RFP requirement that mandates compliance with eMarketPlace Terms of Use?	in good faith to address any concerns with the Terms of Use at that time. Upon execution of a Master Agreement, all contractors must participate in the eMarketPlace and must comply with the Terms of Use in order to access the site.
Attachment 03	RFP Evaluation Plan	Page 2	At Stage 3: Market Basket Cost Evaluation, in the provided formula calculates bidder price /highest discount offered	The formula provided has been corrected to remove the references to discount percentages and include cumulative dollar totals. Maximum

			and multiplies that by 15. Can the State confirm per the formula there is a maximum of 15 points for each category evaluated? Will the “other” category be evaluated independently and allocated 15 points as well? Based on this category discount calculation for the 15 categories, with a maximum of 15 points per category resulting in allocation of 225 points, how will the evaluation team evaluate and allocate the remaining 75 of the 300 available points for market basket cost evaluation?	points will not be divided. Categories will be scored individually.
Attachment 03	RFP Evaluation Plan, Stage 3	Page 2	Market Basket Cost Evaluation states that the Market Basket will be evaluated with a Total Cost Points Possible of 300. Are the 300 Market Basket evaluation points spread across all 14 categories in Attachment 8-1, or is each category	Categories will be scored individually.

			responded to worth 300 points?	
Column L and Y Attachment 03	MRO 8-1 Market Basket RFP Evaluation Plan	Page 2	In Attachment 8-1 Market Basket, Columns L and Y are labeled “Net Price of Unit of Measure (Column Scored).” Given the Total Points Possible of 300 for the Market Basket Cost Evaluation in Attachment 03 RFP EVALUATION PLAN, how does the State intend to score Columns L and Y and allocate the available 300 points? In addition, are there 300 points achievable for each Category in the Market Basket, or are there 300 points allocated for all Categories?	The formula provided has been corrected to remove the references to discount percentages and include cumulative dollar totals. Maximum points will not be divided. Categories will be scored individually. 1. Further information on cost proposal scoring will not be provided at this time.
Attachment 03 Stage 3, Market Basket Cost Evaluation	RFP Evaluation Plan Amendment 1	Page 2	In Amendment 1, the State revised its evaluation methodology in stage 3 by presenting a formula which calculates a vendor’s category discount against the largest discount presented to allocate that vendor’s points score. How does this scoring	The formula provided has been corrected to remove the references to discount percentages and include cumulative dollar totals. Maximum points will not be divided. Categories will be scored individually.

			component impact a vendor's Market Basket evaluation of 300 points if there are only 1000 total points available between the Technical Response and the Market Basket evaluation?	
Attachment 08	Cost Proposal	Page 1	The State's guidance in Attachment 08, I. Overview states "Offerors must respond to 80% of the items in each category to be considered for that category." How will the State evaluate vendors' responses to Attachment 8-1 Market Basket when some vendors will have a 100% response rate and others will only have an 80% response rate. For example: Vendor A: 100% responsive to items in Market Basket Vendor B: 80% responsive to items in	Vendors are encouraged to submit 100% of the items requested. The 80% response rate is required to move forward in the evaluation process. The Commonwealth intends to utilize an "apples to apples" comparison between responding bidders.

			Market Basket (Less lines 1 and 2) Vendor C: 80% responsive to items in Market Basket (Less lines 3 and 4) Vendor D: 80% responsive to items in Market Basket (Less lines 5 and 6) Vendor E: 80% responsive to items in Market Basket (Less lines 7 and 8) Vendor F: 80% responsive to items in Market Basket (Less lines 9 and 10) With no commonality amongst their responses in the example provided, how will the State evaluate the individual vendors when they all bid different items?	
Attachment 07	Offeror Response Worksheet	3	Is it acceptable to attach sample agreements for vendor managed	It is acceptable to submit the documentation as part of the bidders response. The Commonwealth does not guarantee that these documents will be

			inventory services (vending / bin stock / onsite) with our response to Section H. Additional Services that Add Value if Awarded, for reference when executing a PA with each state?	part of the awarded master agreements. Individual state participating addendums may negotiate additional documentation for inclusion.
Attachment 03	RFP Evaluation Plan	2	Is there a benefit to quoting 100% of the line items in the market basket versus 80%?	Vendors are encouraged to submit 100% of the items requested. The 80% response rate is required to move forward in the evaluation process. The Commonwealth intends to utilize an “apples to apples” comparison between responding bidders.
Attachment 03	RFP Evaluation Plan	2	Will any points be deducted for completing less than 100% of the market basket?	Vendors are encouraged to submit 100% of the items requested. The 80% response rate is required to move forward in the evaluation process. The Commonwealth intends to utilize an “apples to apples” comparison between responding bidders.
Attachment 03	RFP Evaluation Plan	1-2	In the example, the total points available, per category, for the highest discount percentage is 15. Given there are 15 categories, this would indicate the maximum Cost Points available for the Market Basket is 225 points. Could you please provide clarification on the stated 300 Cost Points Possible and the 225 points per the example?	The formula provided has been corrected to remove the references to discount percentages and include cumulative dollar totals. Maximum points will not be divided. Categories will be scored individually.

Attachment 03	RFP Evaluation Plan	1-2	The explanation stated that the bidder offering the highest percentage of discount would receive the maximum score. Since each bidder's "List Price" is different, the percentage of discount would not be an accurate methodology to allow a fair evaluation of like costs among Offerors. This would be inconsistent with RFP Terms and Conditions Page 5 Section D. Cost Proposal which indicates, "the format and structure of the Cost Proposal is intended to allow for a fair evaluation of like costs among offerors" Did you intend to say the offeror with lowest net price of category based on their stated discount % applied to their unique "List Price" receives the maximum score. For example: In Janitorial Category, Bidder X	The formula provided has been corrected to remove the references to discount percentages and include cumulative dollar totals. Maximum points will not be divided. Categories will be scored individually.

			offered an item with their list price of \$100 with a 50% discount, resulting in a net price of \$50; and Bidder Y offers the same item with their list price of \$60 with a discount of 20% resulting a net price of \$48. Bidder Y should win the maximum points as it netted the lesser dollar amount, despite Bidder X having a higher discount percentage?	
Attachment 03	RFP Evaluation Plan	1-2	As a request, if there is a material change or update related to the evaluation and award of Cost Points referenced in Attachment 03 – Stage 3, please extend the due date of the RFP a minimum of 7 calendar days to ensure all pricing submissions are advantageous to the Lead State and potential Participating Entities and Purchasing Entities.	The solicitation response date has been extended to April 29th at 3:30 PM ET
Attachment 03	RFP Evaluation Plan	1-2	Based on the language in the solicitation and to achieve the State's goal	Vendors are encouraged to submit 100% of the items requested. The 80% response rate is required to move forward in the evaluation process.

			of a fair evaluation of costs among offerors, we believe the State will use the aggregate net price (Bidders List Price less Bidder's discount) for all items in a given category market basket to compare bidders Cost offer. If a bidder submits less than 100% of items for a given category, but meets the 80% requirement, what calculation will be used to normalize the offer to achieve a fair evaluation? If the state does not intend to use the aggregate net price of items to evaluate bidders Cost offer, what calculation will be used.	The Commonwealth intends to utilize an "apples to apples" comparison between responding bidders.
Attachment 03	RFP Evaluation Plan	1-2	Will the State consider offers that include 100% of items to have a higher value than those that do not and if so, what calculation will used to differentiate offers which contain a lower percentage of items in a category?	Vendors are encouraged to submit 100% of the items requested. The 80% response rate is required to move forward in the evaluation process. The Commonwealth intends to utilize an "apples to apples" comparison between responding bidders.
Attachment 03	RFP Evaluation Plan	1-2	There is one discount % for all janitorial to include paper, liners, and	Offerors may elect to provide deeper discounts in each category during the contract period, if they choose, but for the evaluation of the RFP the same

			equipment. If you have one discount % for both paper and equipment, you will either not receive competitive pricing on the paper products or equipment needs to be excluded. The catalog pricing/MSRP for paper and equipment is vastly different and can't fall under the same discount structure.	discount shall be applied to the entire category. The deeper discounts may be discussed and agreed upon with the Lead State during the Master Agreement process and/or with Participating Entities during the PA process.
			I noticed on the form there isn't a place to write in which states we want to bid on. Should we just hand-write in the state next to box 3 for "The following specific states"	Attachment 2 has been updated to insert a line for bidders that respond to individual state(s) to respond accordingly. If more area is needed for the response please provide a separate sheet with the state(s) listed.
Attachment 07	Offeror Response Worksheet	Page 2	Questions #6 and #8 appear to be duplicates. Both are asking about the offerors return policy.	The reference in question 6 has been changed to "substitution"
Attachment 8-1	Market Basket		How will market basket alternates be verified as equivalent product? Without a clear verification process, it appears to be very easy to substitute inferior or simply non-equivalent products that are less	The evaluation team will review each substitution and come to a consensus on acceptance or rejection.

			expensive in order to make the market basket costs look lower.	
Attachment 08	COST PROPOSAL	Page 1-2	The provided formula for evaluating cost allows any supplier to greatly inflate a fictitious list price so that company can offer the highest discount and win 100% of the cost points available. This formula does not include any verification process to validate that the net costs offered (ie. Market Basket) are viable market prices. Is this the intention of the lead state?	The formula provided has been corrected to remove the references to discount percentages and include cumulative dollar totals. Maximum points will not be divided. Categories will be scored individually.
Attachment 08	COST PROPOSAL	Page 1-2	The Market Basket cost and a publicly available specified eCommerce Market List Price location (ie an offeror specified website with pricing) are referenced as potential ways for the Lead State to verify market pricing for the discount off Offeror's List. However, these elements are not included in the formula for cost	No other information is available.

			evaluation, nor detailed in the evaluation points award process. 1. What is the process that will be used to verify that the discount provided offers a legitimate net market price? 2. How will the market basket be used to award points? How will the Lead State evaluate the offeror's list price without requesting a specified website with publicly available pricing?	
Attachment 08	COST PROPOSAL	Page 1-2	The cost proposal forms do not request nor require the offeror to specify the website link or "eCommerce Marketplace" where list pricing can be found and verified by the NASPO evaluators. How will the list price be verified without a specified eCommerce Market website link?	No other information is available.
Attachment 03	RFP Evaluation	2	How will the market basket costs be used to	The formula provided has been corrected to remove the references to discount percentages

			award points for the cost section? In the evaluation it shows all 300 points to be awarded for the market basket. However, the updated document with the formula does not use the market basket for awarding points at all. Can you clarify how the points will be awarded for the cost proposal?	and include cumulative dollar totals. Maximum points will not be divided. Categories will be scored individually.
Attachment 03	RFP Evaluation	Page 1-2	Will there be points awarded for national offerors? Will be there be points deducted for regional or less than national offerors?	Scoring of evaluations will be based on Attachment 03-Evaluation Plan
Attachment 03	RFP Evaluation	Page 2	This section appears to give preference to national offerors: "An Offeror providing less than national coverage (a "state-by-state Offeror") may still be considered for award of a Master Agreement on a state-by-state basis. State-by-state Offerors must provide service to, and costs for, a minimum of one state and must service the	Scoring of evaluations will be based on Attachment 03-Evaluation Plan

			entire state for each state proposed. The costs proposed by each state-by-state Offeror for each state will be evaluated against both nationwide Offerors and all other state-by-state Offerors providing coverage in that state. State-by-state Offerors awarded a Master Agreement may execute Participating Addenda only with Participating Entities in the state(s) the state-by-state Offeror is awarded.” Will preference be given to national offerors?	
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AMENDMENT #2 DATE: April 17, 2024

BIDDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT TO BE ISSUED IN RESPONSE TO THIS SOLICITATION.

PLEASE NOTE: SECOND SET OF VENDOR QUESTIONS HAVE BEEN ADDED.

(SEE ATTACHMENT 00 -RFP OVERVIEW SECTION II D)

ALL QUESTIONS SHALL BE SUBMITTED BY APRIL 19, 2024 8:00 AM ET.

THE SOLICITATION CLOSING DATE HAS BEEN EXTENDED TO APRIL 29, 2024 AT 3:30 PM ET.

AMENDMENT #1 DATE: April 4, 2024

**BIDDER SHALL CONFORM TO THE FOLLOWING CHANGES AS SAME SHALL BECOME BINDING UPON THE CONTRACT
TO BE ISSUED IN RESPONSE TO THIS SOLICITATION.**

PLEASE NOTE: TO POST RESPONSE TO VENDOR'S QUESTIONS.

THE FOLLOWING ATTACHMENTS HAVE UPDATES APPLIED:

ATTACHMENT 00- RFP OVERVIEW

ATTACHMENT 03- RFP EVALUATION PLAN

ATTACHMENT 04- SAMPLE MASTER AGREEMENT

ATTACHMENT 07- OFFEROR RESPONSE WORKSHEET

MRO_8-1 MARKET BASKET

ADDITIONAL STATES HAVE BEEN ADDED TO THE ITP ATTACHMENT AND THIS HAS BEEN UPDATED TO:

ALL ITP'S 4-4-24

THERE ARE NO OTHER CHANGES.

Attachment 03	RFP Evaluation	2	Can the state provide additional details as to how the Market Basket	No other information is public for how the Market Basket will be scored.
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			will be scored? The value of the Market Basket is listed at 300 points. Are points awarded based on tab or as an overall total?	Points are evaluated per each area identified in Attachment 03-Evaluation Plan-Under Stage 3 - Market Basket Cost Evaluation.
Attachment 03	RFP Evaluation	2	What impact will the category discounts have the Market Basket Point values?	No other information is public for how the Market Basket will be scored.
Attachment 03	RFP Evaluation	2	Will scores have a weighted impact based on how many exacts are bid versus alternates?	No other information is public for how the Market Basket will be scored.
Attachment 03	RFP Evaluation	2	How will the state evaluate items where the respondent provides both an exact and an alternative item?	No other information is public for how the Market Basket will be scored.
Attachment 03	RFP Evaluation	2	Does attachment 8 have any bearing on the score for the evaluation?	See attachment 03 Evaluation Plan.
Attachment 07	Offeror Response Worksheet	1	Section II.D asks that we “describe our ability to fulfill Contractor Responsibilities and Tasks identified in the Description of Products and EPP, Attachment 02.” There does not appear to be a list of responsibilities	The following text has been removed from Attachment 07. II. RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES A. Attachment 2, Categories of Products and EPP. Offeror must complete the attachment.

			and tasks identified in that attachment; please clarify what items should be responded to/what are the task and responsibilities required?	~~B. Describe Offeror's plan for providing the Products and EPP (if applicable) identified in Attachment 02.~~ ~~C. Provide evidence of Offeror's ability to provide the Products and EPP (if applicable) identified in Attachment 02.~~ ~~D. Describe Offeror's ability to fulfill Contractor Responsibilities and Tasks identified in the Description of Products and EPP, Attachment 02.~~
MRO_8-1	Market Basket	Instructions Tab	Instructions tab Line 9 as well as Columns K & X reference an "Attachment 9-1" that was not provided. Is it the intent to reference Attachment 08/Section IV?	Yes.
MRO_8-1	Market Basket	9-Hand Tools Tab	Item #11 identifies a product from Victory Innovations Co. This company has ceased operations. Will this line be updated with a new part or removed from the RFQ?	Please provide an alternate equal item.
MRO_8-1	Market Basket	10-Power Tools Tab	Item #11 has been discontinued by the manufacturer and replaced with item 2967-20. Will this item be updated to reflect the	Please provide an alternate equal item.

			Manufacturer recommended replacement part or removed from the market basket?	
MRO_8-1	Market Basket	1-Janitorial and 14-Safety Tabs	Item #6 on the Janitorial Tab and Item #10 on the Safety tab are both loose granular absorbents. Would the state consider removing the item from the Janitorial tab as it is not generally considered a janitorial product?	No
MRO_8-1	Market Basket	8-HVAC Tab	Items #6 & #8 are a distributor specific brand that would only be available to that one distributor. These items are also the two most expensive items within the tab. Could these items be removed and replaced with a national brand part that are more widely accessible or replaced with items that are closer in value to the rest of the line items within the category?	Please provide an alternate equal item.
MRO_8-1	Market Basket	2-Fasteners Tab	Item #4 is an abrasive cutting wheel. List pricing	No

			for abrasive wheels are set differently than any fastener item. In the industrial market this item would typically fall within the category of abrasives. Would the state consider removing this item from the market basket?	
MRO_8-1	Market Basket	2-Fasteners and 11-Electrical Tab	Item #8 on the Fastener Tab and Item #2 on the Electrical Tab are both conduit fittings. Would the state consider removing the item from the Fastener tab as it is not generally considered a fastener product and would be more aligned as an electrical product?	No
MRO_8-1	Market Basket	5-Power Sources Tab	Items #5, #6, #7 are extension cords/power strips that are commonly categorized as electrical products. Would the state consider moving these items to the 11-Electrical tab for discount alignment?	No

Attachment 04 Section 5.5.6	Sample Master Agreement	8	The Master Agreement, section 5.5.6, states that contractor's use of the eMarketPlace shall comply with the eMarketPlace's Terms of Use. Can these terms be provided to offeror, and can offerors be afforded a question and answer opportunity regarding the terms and opportunity to suggest modified master agreement language at a date later than defined in the RFP?	The eMarketPlace's Terms of Use will be made available at a later date. Users will have an opportunity to review the Terms of Use at that time to confirm their ability to comply.
Attachment 04 Section 5.5.7	Sample Master Agreement	9	The master agreement, section 5.5.7, states the contractor is solely responsible for the security and accuracy of transactions facilitated through the eMarketPlace. How can a contractor be responsible for the security of transactions facilitated through NVP's eMarketPlace if it neither	"Security" refers to payment transactions, which at this time will not be supported by or completed through the eMarketPlace platform.

			owns nor manages the platform?	
Attachment 04 Section 5.5	Sample Master Agreement	9, 10	A key challenge of the eMarketplace will be operationalizing a single punchout across all Participating Entities, each of which may have varied and separate scope and pricing. May a contractor elect not to participate in the NVP eMarketplace given the contractor's inability to manage pricing and substantial compliance responsibilities effectively through the single eProcurement portal?	Participation in the NASPO ValuePoint eMarketPlace by Offerors awarded a Master Agreement resulting from this RFP is mandatory. Punchout setup capabilities in the eMarketPlace will provide a means to address situations such as the need to have "varied and separate scope and pricing".-
Attachment 04 Section 5.5	Sample Master Agreement	9, 10	Will contractors selling products on the eMarketPlace who fulfill via third party vendors who have no contractual relationship with NASPO ValuePoint/Participating Entities be permitted to	The setup for a Contractor to sell products on the eMarketPlace will not have any restrictions on their use of "third party vendors" for fulfillment, including situations where a Contractor may utilize a third party to provide their punchout or catalog. However, third party vendors will not be allowed to offer products that are not covered by the Contractors' Master Agreement. As with fulfillment of products and services, the Contractor will be responsible for the compliance of third party

			sell their products on the eMarketPlace?	partners and subcontractors with the Master Agreement's eMarketPlace terms.
Attachment 04 Section 5.5	Sample Master Agreement	9, 10	Will the eMarketPlace embrace dynamic pricing by Contractors/Awardees on the eMarketPlace? If so, how does NASPO ValuePoint define dynamic pricing and how will Participating Entities audit such transactions?	The eMarketPlace will have both catalog and punchout options to support dynamic pricing situations which will be reviewed at the time of the Contractor's enablement in the eMarketPlace.
Attachment 1 Section D	RFP Terms and Conditions	5, 6	This section defines that the Cost Proposal's structure and format as intending to allow for a fair evaluation of like costs among offerors. Attachment 8, Cost Proposal, present a similar statement that the purpose of MRO 8-1 Excel Market Basket is intended for an evaluation of like costs among offerors. Can the Lead State clarify that its analysis of the Market Basket, MRO 8-1 Excel document is a price evaluation tool and how long is the period of time	Attachment 8-1 is a price evaluation tool. There is no expectation of maintaining the market basket pricing.

			the market basket pricing must be maintained?	
Attachment Excel – MRO 8-1 Market Basket Tab 1 Instructions Attachment 8 Overview	Market Basket Cost Proposal	Tab 1 Page 1	The Instructions tab states “REQUIREMENT: Tab's 1-14 Proposers shall submit pricing on all line items listed for each category”. Cost Proposal Attachment 8, II. Proposed Costs, states “Offerors must respond to 80% of the items in each category to be considered for that category. Offerors failing to respond to 80% of the items will be deemed non-responsive.” Can the Lead State clarify that an offeror must submit pricing for all items on the price worksheet, as noted in the Tab 1 of MRO 8-1 Instructions, and that the 80% threshold to be eligible for price evaluation relates to items that deviate from products noted on the price	Offers that submit 80% of products in a category will be eligible for price evaluation and will not be penalized. Alternate items are encouraged to be provided when possible.

			worksheet and will not be applied to the market basket calculation?	
Attachment 03 Stage 3: Market Basket Cost Evaluation	RFP Evaluation Plan	2	Will the Lead State consider market basket offers that include both an exact match and a lower cost functional alternative on the same line item? If so, which will the Lead State use for market basket cost proposal evaluation?	No
Attachment Excel - MRO_8-1 Market Basket	Market Basket	All tabs	Do offerors providing 100%, or a higher percentage of category lines than other offerors receive a higher point or evaluation score value than those that do not?	No
Attachment Excel - MRO_8-1 Market Basket	Market Basket	All tabs	Will offerors quoting exact matches receive a higher point or evaluation score value than those that do not?	No

Attachment Excel - MRO_8-1 Market Basket Attachment 03 Stage 3: Market Basket Cost Evaluation	Market Basket RFP Evaluation Plan	All tabs 2	Will the Lead State verify the credibility of an offeror's proposed item by examining its website or catalog to determine whether the product can be searched by manufacturer part number to confirm it is the product requested or a functional equivalent, that it is available for purchase, presents a current price, that delivery is provided and can be placed in the order cart so a purchase can be transacted?	No other information is available.
Attachment Excel - MRO_8-1 Market Basket	Market Basket	All tabs	Will the Green EPP items referenced in Excel MRO Attachment 8-1 Market Basket be evaluated separately or differently than non-EPP items in the market basket?	Green EPP will be evaluated separately. See Attachment 08-Overview for updates.
Attachment 03 Stage 3: Market Basket Cost Evaluation	RFP Evaluation Plan	2	How will an offeror's product availability, inventory and delivery competence be factored	Please refer and review Attachment 03 Evaluation plan for scoring criteria.

			into the market basket evaluation?	
Attachment 3	RFP Evaluation Plan	2	Is it correct that the Lead State will make a separate award for each of the 15 Categories enumerated on Excel MRO 8-1 Market Basket?	Yes, the Lead State will be awarding by category. See Attachment 00 for updates.
Attachment 3	RFP Evaluation Plan	2	Is there a minimum number of points required for a Category award?	The technical score can not be less than 50% per Attachment 03-Evaluation Plan
Attachment 3	RFP Evaluation Plan	2	What is the criteria to determine how each offeror's Cost Proposal for each Category be ranked among all proposals?	See Attachment 3-Evaluation Plan and no other information is available at this time.
Attachment 3	RFP Evaluation Plan	1, 2	What is the criteria to determine the combined overall ranking of each offeror, Technical Criteria and Market Basket across all Categories?	See Attachment 3-Evaluation Plan and no other information is available at this time.
Attachment 8 Section IV	Cost Proposal	2,3	On Attachment 08 Cost Proposal, IV, Percentage Off List Per Category, offerors are to provide a minimum percentage off List Price of Offeror's eCommerce Market. The	Confirmed. The correct reference is Attachment 07, III, H. This has been updated.

			Value Add Services table references providing a rate for a particular service and references Attachment 07, III, F, yet that section references the Implementation Plan. It appears that the correct section to be referenced is Attachment 07, III, H. Can the Lead State clarify that the correct reference in Attachment 08, Cost Proposal, Percentage Off List Price, Value Add Services is Attachment 07, III, H?	
Attachment 4 Section IV Subsection 4.1	Sample Master Agreement	3	States that Contractor may not deliver Products under this Master Agreement until a Participating Addendum acceptable to the Participating Entity and Contractor is executed. Can the Lead State clarify that Contractors may require all NASPO ValuePoint Participating Entities to complete a Contractor specific	Part 1. That is correct Part 2 All Participating Entities must execute a Participating Addendum with a Contractor prior to ordering products or services from that Contractor. While a model Participating Addendum is made available by NASPO as an example, the format and content of each Participating Addendum establishing a contractual relationship between the Participating Entity and Contractor will be determined by the Participating Entity and Contractor.

			registration form with information needed to establish a contract business relationship specific to NASPO affiliation?	
Attachment 00 Section I Introduction	RFP Overview	1	About NASPO ValuePoint, states that participants in NASPO ValuePoint Master Agreement are informed that no membership or registration is required. Can the Lead State clarify that Contractors may require all NASPO ValuePoint Participating Entities to complete a Contractor specific registration form with information needed to establish a contract business relationship specific to NASPO affiliation?	All Participating Entities must execute a Participating Addendum with a Contractor prior to ordering products or services from that Contractor. While a model Participating Addendum is made available by NASPO as an example, the format and content of each Participating Addendum establishing a contractual relationship between the Participating Entity and Contractor will be determined by the Participating Entity and Contractor.
Attachment 4 Section V Subsection 5.3.1	Sample Master Agreement	6	Attachment 04 – Sample Master Agreement, Section V., NASPO ValuePoint Provisions, Subsection 5.3.1, Sales Data Reporting, Contractors are required	NASPO will protect Contractor information identified by the Lead State as confidential, proprietary, and/or trade secret in the same manner as it protects its own confidential information.

			to convey to NASPO ValuePoint, a non-government entity, exclusive ownership of any media on which reports are submitted and shall have a perpetual, irrevocable, non-exclusive, royalty free, and transferable right to display, modify, copy, and otherwise use reports, data, and information provided under this section. Can the Lead State please clarify how NASPO ValuePoint will protect Contractor information marked by Contractor as confidential, proprietary and/or trade secret protected from release to third party requestors?	
Attachment MRO 8-1 Market Basket	Market Basket	Instruction tab	Attachment 8-1 Market Basket allows offerors to present varied UOMs for an exact match product. In certain instances, a particular product has various unit of measures "UOM", but is otherwise	Submit equivalent alternate item for review.

			an exact match in manufacturer, specification and part number. In these scenarios can the Lead State clarify if these items will be considered an exact match or functional equivalent product?	
Attachment 08	Cost Proposal	Page 2, Item IV	The language in Attachment 08, Page 2, Item IV. does not quite align to the definition of List Price in Attachment 01, Item J. Attachment 08, Page 2, Item IV reads: Offerors shall provide their minimum percentage off List Price of Offeror's eCommerce Market. Attachment 01, Item J. reads: List Price means the basic price of an item as published in an	No changes are required.

			eCommerce Market, price list, or advertisement before any discounts are taken. Should Attachment 08 be updated to reflect the same options as defined for List Price in Attachment 01?	
Section 6.1.1	Sample MPA	11	Are Prices and Rates both expected to be held firm for the term of the Master Agreement? Or just Rates?	The discount percentage is firm for the contract term.
Section 6.1.1	Sample MPA	11	In the scenario of a bidder responding with a discount from list price on a defined price list - we understand that discount rates cannot change, but when and how often can the bidder update list price to in turn update net sale price?	List Price may change throughout the contract term but the discount percentage is firm for the contract period.
Section 6.1.1	Sample MPA	11	In the scenario of a bidder responding with a discount off of their eCommerce Market website's regular price, which can change frequently, will the net sell price be allowed to update	The discount percentage is firm for the contract term, no other pricing is expected to be held firm.

			at the same time as the regular price to stay in compliance with any proposed discount?	
Section 6.1.1	Sample MPA	11	How long is the State expecting bidders to hold their net sell pricing firm?	The discount percentage is firm for the contract term, no other pricing is expected to be held firm.
	MRO_8-1 Market Basket.xlsx	All tabs – columns K & X	Attachment MRO_8-1 Market Basket.xlsx ,Columns K and X, refer to Attachment 9-1. Can you please clarify as this bid package does not include an Attachment 9-1?	The correct reference is 8-1. There is no 9-1.
	MRO_8-1 Market Basket.xlsx		File MRO_8-1 Market Basket.xlsx references suppliers' SKU numbers as the manufacturer part number in several areas throughout the price file. In those situations, how should a respondent indicate it has the exact match when the manufacturer part number is not being referenced in the file? *See attached example screenshot 1 and 2 below. (MRO_8-1 Market Basket.xlsx; Tab	Submit equivalent alternate item for review.

			13-Security, Item 8, column E).	
	General		Does NASPO plan to validate our market basket offering on our website? If yes, which column(s) within the market basket file will be used to search our website?	The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value, it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.
	General		Considering many MRO vendors have shifted to dynamic pricing, how will evaluators score a vendor if the list price rises/falls during the review period?	This information is not publicly available at this time. The evaluation committee reserves the right to review to ensure the pricing is in line with the current market value, it is advisable that the list pricing is publicly accessible for the purposes of RFP evaluation.
	Final_RFP_758_2400000228_1_SO_FORM.pdf & Final_RFP_758_2400000228_2_SO_FORM.pdf	p. 4	The section on page 4 refers to Attachment A. Can you please clarify as this bid package does not include an Attachment A?	Please disregard this reference to Attachment A. This has been updated on this modification.
	All ITP's 3.15.24.pdf		Please confirm that the terms and conditions attached by Interested States are for informational purposes only and are subject to negotiation between the applicable state and the Offeror.	Confirmed.

Attachment 8	Cost Proposal	1	If an Offeror fills out a category with pricing and the appropriate information on more than 80% of the items, but less than 100%, does it negatively impact their Market Basket Cost Evaluation?	Offers that submit 80% of products in a category will be eligible for price evaluation and will not be penalized. Alternate items are encouraged to be provided when possible.
Attachment 8	Cost Proposal	1	Can you explain further what is intended by the text 'the Lead State will accept slight deviations from the product on the price worksheet but reserves the right not to apply it to the market basket calculation'? Does the Lead State intend that if a substitute product is accepted it will be included in calculating 80% completion? Or is there another intention?	No additional information is available for this area.
Attachment 4	Sample Master Agreement	11	6.1.1, This section states: "all prices and rates must be guaranteed for the term of the agreement." Is the Market basket pricing expected to be held at the specific prices quoted for the entire term	Percentage based pricing is required to be firm.

			of the agreement, or just the % off list pricing?	
Attachment 4	Sample Master Agreement	8	5.5, This section states that we are to participate in NASPO ValuePoint's eMarketPlace. On NASPO ValuePoint's website, there is a message that the eMarketPlace has been retired as of July 29, 2021. Shall we disregard this requirement?	NASPO intends to implement a new eMarketPlace. All language in the master agreement is applicable.
Attachment 3	RFP Evaluation Plan	2	Stage 3, What formula will be used to determine cost points awarded to each proposal?	See revised Attachment 3.
Attachment 3	RFP Evaluation Plan	2	Document states that the 'Lead State and Multistate Sourcing Team will determine which proposals are most advantageous to the Lead State and potential Participating Entities and Purchasing Entities'. How will this be determined? Will it be a minimum total points requirement?	This is based on the Evaluation criteria set forth in Attachment 03-Evaluation Plan.

			Some other combination of points and content?	
Attachment 07 Section II. B	RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES	1	Subsection A of Section II requires completion of Attachment 02 – Subsection B requires offerors to Describe Offeror’s plan for providing the Products and EPP Question: Is the response required for subsection B a separate narrative exclusive of information provided in Attachment 02 and separate from the responses required under Section III -RESPONSE TO TECHNICAL CRITERIA?	See revised Attachment 7
Attachment 07 Section II. C	RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES	1	Subsection C of Section II requires offerors to Provide evidence of Offeror’s ability to provide the Products and EPP Question: What constitutes “evidence of”? And how should that information be provided	See revised Attachment 7

			(with Attachment 02, separate narrative)?	
Attachment 07 Section II. D	RESPONSE TO DESCRIPTION OF PRODUCTS AND SERVICES	1	Subsection D of Section II requires offerors to Describe Offeror's ability to fulfill Contractor Responsibilities and Tasks identified in the Description of Products and EPP Question: Is the response required for subsection D a separate narrative exclusive of information provided in Attachment 02 and separate from the responses required under Section III -RESPONSE TO TECHNICAL CRITERIA?	See revised Attachment 7
MRO_8-1	Market Basket	All	Will the Offeror be able to submit an exact item and an alternate item for the same proposed item, if so, would the Proposer use the lesser price	no
			Will the Offeror be able to do simple math to derive to the proposed UOM. For example: proposed item	Offer may include a footnote to explain their math.

MRO_8-1	Market Basket	All	UOM is 20oz, Offeror's UOM is 17oz; Offeror would determine the ounce price and multiply by 20 ounces	
MRO_8-1	Market Basket	TAB 1 – Janitorial and Sanitation	On item #3 in Janitorial Category. Description: Hand Sanitizer Wipes, Canister, 270 wipes, case of 6 – Does the Offeror submit the price of one wipe, 270 wipes (canister), or 1,620 wipes (case of 6)	Offer may include a footnote to explain their math.
MRO_8-1	Market Basket	All	Does the Offeror follow the UOM in the Proposer's description or does the Offeror UOM reduce to the smallest UOM possible.	Offer may include a footnote to explain their math.
MRO_8-1	Market Basket	All	What would be the standard normalized between Offerors, if one provided 80% of the specific category and another Offeror provided	Offers that submit 80% of products in a category will be eligible for price evaluation and will not be penalized. Alternate items are encouraged to be provided when possible.

			100% of that same category.	
Attachment 08	Cost Proposal	2	Will the award be awarded by individual category or the entire 15 categories as a whole.	Yes, the Lead State will be awarding by category. See revised Attachment 00
MRO_8-1	Market Basket	All	Will the Offeror get penalized for any item left blank but still meet the required 80%. If yes, what is the penalty.	No
MRO_8-1	Market Basket	All	If the Offeror submits the required 80% and some items are disqualified through the vetting process, will the Offeror lose that category if it falls under 80%.	Yes
MRO_8-1 Market Basket	MRO_8-1 Market Basket	Instructions worksheet Cell B10 Worksheets 1-14 Columns K and X	There are several references to Attachment 9-1; however, Attachment 9-1 was not provided with the RFP attachments. Will the State provide Attachment 9-1 or update the file MRO_8-1 Market Basket to remove the references to Attachment 9-1?	See revised Attachment 8-1.

IV Proposals D. Cost Proposal. Paragraph 4	Attachment 01 – RFP Terms and Conditions	Page 5 of 12	Please confirm that prices proposed by offerors in MRO_8-1 Market Basket are for evaluation purposes only and will not be incorporated into the Master Agreement. If prices will not be incorporated into the Master Agreement, please update Attachment 01 Section IV Proposals, D. Cost Proposal Paragraph 4 to remove the reference to “not-to-exceed pricing.”	Correct. See revised attachment 4 Section 6. 6.1 Pricing. The ~~prices~~ discount percentages contained in this Master Agreement or offered under this Master Agreement represent the ~~not-to-exceed price~~ minimum discount to any Purchasing Entity. 6.1.1 All ~~prices and rates~~ discount percentages must be guaranteed for the term of the Master Agreement.
IV Proposals D. Cost Proposal. Paragraph 7	Attachment 01 – RFP Terms and Conditions	Page 6 of 12	The referenced section indicates the State may normalize and scale points awarded in the cost proposal evaluation. Please define the methodology the State will use if it chooses to do this.	This information is not available.
Stage 3: Market Basket Cost Evaluation	Attachment 03 – RFP Evaluation Plan	Page 2 of 2	The Evaluation Plan indicates 300 points are possible for the Market Basket Cost Evaluation, but does not indicate how those points will be awarded to offerors. Please update this section	This is not publicly available.

			to define how the State will evaluate offerors' proposed Market Basket responses and the methodology the State will use to determine how many points an offeror receives of the possible 300.	
Stages 2 and 3 and Award Selection	Attachment 03 – RFP Evaluation Plan	Pages 1 to 2	How will the State determine which offerors are eligible for a contract award?	Based on Attachment 03-Evaluation Plan
Stages 2 and 3 and Award Selection	Attachment 03 – RFP Evaluation Plan	Pages 1 to 2	How many points does an offeror need to receive to be eligible for a contract award?	Information is not available
			Is the eMarketPlace for NASPO ValuePoint active anymore? On your site it says its retired as of 7/29/2021...But I see it as a requirement on a solicitation	NASPO is implementing a new eMarketPlace. The requirements remain as listed in the RFP.

Attachment 03	RFP Evaluation Plan	2	What is the formula or system that will be used to award points for the	See revised Attachment 03
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			market basket cost evaluation?	
Attachment 03	RFP Evaluation Plan	2	Can you provide an example of the formula or award evaluation system?	See revised Attachment 03



Commonwealth of Kentucky
SOLICITATION MODIFICATION

Modification: Yes Version #: 2

TITLE: Facilities MRO and Industrial Supplies (NASPO)		
Date Issued: 03/15/2024 Record Date: 03/15/2024	Solicitation Closes Date: 04/24/2024 Time: 15:30	Solicitation No: RFP 758 2400000228
Reason for Modification 3/15/2024-Modification to add the ITP file in its entirety. No other changes have been made. SBLANK		
Online Bidding Prohibited:	No	
For Information Call: Daniel Salvato 502-564-5862	Bid Receiving Location: Bid Receiving See Terms & Conditions for Bid Submission Instructions Other KY	
Vendor Customer Number: Vendor Name: Phone Number: Fax Number: Email Address:		
Ordering Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	Payment Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	
Ownership Type ____ Sole Proprietorship ____ Partnership ____ Corporation ____ Other		

SIGNATURE OF AUTHORIZED AGENT IS REQUIRED UNLESS RESPONSE IS SUBMITTED ELECTRONICALLY. FAILURE TO SIGN SHALL RENDER THE BID INVALID.

Signature X Christopher Small FEIN# 36-1150280 Date 042924

All offers subject to all terms and conditions contained in this solicitation.



Commonwealth of Kentucky SOLICITATION MODIFICATION

Modification: Yes

Version #: 2

Line Items

Commodity Group: Default

Line	CL Description	Quantity	UOM	Unit Cost	Line Total or Contract Amnt
1	Facilities MRO and Industrial Supplies	0.00000	EA		

Comm Code	Comm Description	Manufacturer	Model #	Manuf Part #
578	MISCELLANEOUS PRODUCTS (NOT OTHERWISE CLASSIFIED)			

Extended Description

This Request for Proposals (RFP) is being issued by the State of Kentucky ("Lead State") in collaboration with the NASPO ValuePoint cooperative purchasing program. The purpose of this RFP is to establish one or more Master Agreements with qualified Offeror's to provide Facilities Maintenance, Repair, and Operations and Industrial Supplies (MRO).

The following attachments should be downloaded:

Attachment 00, RFP Overview with Dates

Attachment 01, RFP Terms and Conditions

Attachment 02, Categories of Products and Environmentally Preferred Products (EPP)

Attachment 03, RFP Evaluation Plan

Attachment 04, Sample Master Agreement

Attachment 05, Participation Information

Attachment 06, Offeror Information, Acknowledgements, and Certifications

Attachment 07, Offeror Response Worksheet

Attachment 08, Cost Proposal

Attachment 08-1, Cost Proposal Market Basket

Attachment 09, Proposed Deviations to Sample Master Agreement

Attachment 10, Claim of Business Confidentiality

Attachment 11, Offeror Question Form

MRO 8-1 Market Basket

Shipping Information Various Shipping See Extended Description Various KY	Billing Information Various Billing See Extended Description Various KY
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Commonwealth of Kentucky SOLICITATION MODIFICATION

Modification: Yes Version #: 2

Submission Checklist

The following items will be required to be submitted with bid:

Item

	Document Description	Page 4
2400000228	Facilities MRO and Industrial Supplies (NASPO)	

See "Attachment A" for Terms and Conditions. The terms and conditions set out in "Attachment A", and any subsequent addenda, are incorporated into and are a part of the Solicitation. By signing the face of the Solicitation document, the vendor affirms that they have read and understood the Solicitation and the terms and conditions (Attachment A) and any subsequent addenda. Should the vendor fail to comply with the provisions of the Solicitation and the terms and conditions (Attachment A) and any subsequent addenda, then the Finance and Administration Cabinet reserves the right and retains the ability to deem the vendor ineligible from further participation in the Solicitation in question.



Commonwealth of Kentucky
SOLICITATION MODIFICATION

Modification: Yes Version #: 3

TITLE: Facilities MRO and Industrial Supplies (NASPO)		
Date Issued: 04/04/2024 Record Date: 04/04/2024	Solicitation Closes Date: 04/24/2024 Time: 15:30	Solicitation No: RFP 758 2400000228
Reason for Modification Amendment #1 (April 4, 2024) Amendment to post questions and answers, update attachments and add additional ITP's.		
Online Bidding Prohibited:	No	
For Information Call: Daniel Salvato 502-564-5862	Bid Receiving Location: Bid Receiving See Terms & Conditions for Bid Submission Instructions Other KY	
Vendor Customer Number: Vendor Name: Phone Number: Fax Number: Email Address:		
Ordering Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	Payment Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	
Ownership Type ____ Sole Proprietorship ____ Partnership ____ Corporation ____ Other		

SIGNATURE OF AUTHORIZED AGENT IS REQUIRED UNLESS RESPONSE IS SUBMITTED ELECTRONICALLY. FAILURE TO SIGN SHALL RENDER THE BID INVALID.

Signature X Christopher Small FEIN# 36-1150280 Date 042924

All offers subject to all terms and conditions contained in this solicitation.



Commonwealth of Kentucky SOLICITATION MODIFICATION

Modification: Yes

Version #: 3

Line Items

Commodity Group: Default

Line	CL Description	Quantity	UOM	Unit Cost	Line Total or Contract Amnt
1	Facilities MRO and Industrial Supplies	0.00000	EA		

Comm Code	Comm Description	Manufacturer	Model #	Manuf Part #
578	MISCELLANEOUS PRODUCTS (NOT OTHERWISE CLASSIFIED)			

Extended Description

This Request for Proposals (RFP) is being issued by the State of Kentucky ("Lead State") in collaboration with the NASPO ValuePoint cooperative purchasing program. The purpose of this RFP is to establish one or more Master Agreements with qualified Offeror's to provide Facilities Maintenance, Repair, and Operations and Industrial Supplies (MRO).

The following attachments should be downloaded:

Attachment 00, RFP Overview with Dates

Attachment 01, RFP Terms and Conditions

Attachment 02, Categories of Products and Environmentally Preferred Products (EPP)

Attachment 03, RFP Evaluation Plan

Attachment 04, Sample Master Agreement

Attachment 05, Participation Information

Attachment 06, Offeror Information, Acknowledgements, and Certifications

Attachment 07, Offeror Response Worksheet

Attachment 08, Cost Proposal

Attachment 08-1, Cost Proposal Market Basket

Attachment 09, Proposed Deviations to Sample Master Agreement

Attachment 10, Claim of Business Confidentiality

Attachment 11, Offeror Question Form

MRO 8-1 Market Basket

Amendment 1 MRO Questions and Answers

All ITP's 4-4-24

Shipping Information		Billing Information	
Various Shipping		Various Billing	
See Extended Description		See Extended Description	
Various	KY	Various	KY



Commonwealth of Kentucky SOLICITATION MODIFICATION

Modification: Yes Version #: 3

Submission Checklist

The following items will be required to be submitted with bid:

Item

	Document Description	Page 4
2400000228	Facilities MRO and Industrial Supplies (NASPO)	

The terms and conditions set out in the attachments, and any subsequent addenda, are incorporated into and are a part of the Solicitation. By signing the face of the Solicitation document, the vendor affirms that they have read and understood the Solicitation and the terms and conditions and any subsequent addenda. Should the vendor fail to comply with the provisions of the Solicitation and the terms and conditions and any subsequent addenda, then the Finance and Administration Cabinet reserves the right and retains the ability to deem the vendor ineligible from further participation in the Solicitation in question.

*****For Addendum Information Please Download*****

“Amendment 1 MRO Questions and Answers”



Commonwealth of Kentucky
SOLICITATION MODIFICATION

Modification: Yes Version #: 4

TITLE: Facilities MRO and Industrial Supplies (NASPO)		
Date Issued: 04/17/2024 Record Date: 04/17/2024	Solicitation Closes Date: 04/29/2024 Time: 15:30	Solicitation No: RFP 758 2400000228
Reason for Modification Amendment #2 (April 17, 2024) Amendment to allow a second set of vendor questions and answers. Solicitation closing date has been changed to April 29, 2024.		
Online Bidding Prohibited:	No	
For Information Call: Daniel Salvato 502-564-5862	Bid Receiving Location: Bid Receiving See Terms & Conditions for Bid Submission Instructions Other KY	
Vendor Customer Number: Vendor Name: Phone Number: Fax Number: Email Address:		
Ordering Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	Payment Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	
Ownership Type ____ Sole Proprietorship ____ Partnership ____ Corporation ____ Other		

SIGNATURE OF AUTHORIZED AGENT IS REQUIRED UNLESS RESPONSE IS SUBMITTED ELECTRONICALLY. FAILURE TO SIGN SHALL RENDER THE BID INVALID.

Signature X  FEIN# 36-1150280 Date 042924

All offers subject to all terms and conditions contained in this solicitation.



Commonwealth of Kentucky

SOLICITATION MODIFICATION

Modification: Yes

Version #: 4

Line Items

Commodity Group: Default

Line	CL Description	Quantity	UOM	Unit Cost	Line Total or Contract Amnt
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1	Facilities MRO and Industrial Supplies	0.00000	EA		
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Comm Code	Comm Description	Manufacturer	Model #	Manuf Part #
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578	MISCELLANEOUS PRODUCTS (NOT OTHERWISE CLASSIFIED)			
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Extended Description

This Request for Proposals (RFP) is being issued by the State of Kentucky ("Lead State") in collaboration with the NASPO ValuePoint cooperative purchasing program. The purpose of this RFP is to establish one or more Master Agreements with qualified Offeror's to provide Facilities Maintenance, Repair, and Operations and Industrial Supplies (MRO).

- The following attachments should be downloaded:
- Attachment 00, RFP Overview with Dates
 - Attachment 01, RFP Terms and Conditions
 - Attachment 02, Categories of Products and Environmentally Preferred Products (EPP)
 - Attachment 03, RFP Evaluation Plan
 - Attachment 04, Sample Master Agreement
 - Attachment 05, Participation Information
 - Attachment 06, Offeror Information, Acknowledgements, and Certifications
 - Attachment 07, Offeror Response Worksheet
 - Attachment 08, Cost Proposal
 - Attachment 08-1, Cost Proposal Market Basket
 - Attachment 09, Proposed Deviations to Sample Master Agreement
 - Attachment 10, Claim of Business Confidentiality
 - Attachment 11, Offeror Question Form
 - MRO_8-1 Market Basket
 - Amendment 2 MRO Questions and Answers
 - All ITP's 4-4-24

Shipping Information	Billing Information
Various Shipping	Various Billing
See Extended Description	See Extended Description
VariousKY	VariousKY



**Commonwealth of Kentucky
SOLICITATION MODIFICATION**

Modification: Yes **Version #:** 4

Submission Checklist

The following items will be required to be submitted with bid:

Item

	Document Phase	Document Description	Page 4
2400000228	Final	Facilities MRO and Industrial Supplies (NASPO)	Total Pages: 4

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*****For Addendum Information Please Download*****

“Amendment 2 MRO Questions and Answers”



Commonwealth of Kentucky
SOLICITATION MODIFICATION

Modification: Yes Version #: 5

TITLE: Facilities MRO and Industrial Supplies (NASPO)		
Date Issued: 04/22/2024 Record Date: 04/22/2024	Solicitation Closes Date: 04/29/2024 Time: 15:30	Solicitation No: RFP 758 2400000228
Reason for Modification Amendment #3 (April 22, 2024) Amendment to post responses to vendor questions. Please note that Attachments 2,3, and 7 have been updated and Amendment 3 Questions and Answers have been added.		
Online Bidding Prohibited:	No	
For Information Call: Daniel Salvato 502-564-5862	Bid Receiving Location: Bid Receiving See Terms & Conditions for Bid Submission Instructions Other KY	
Vendor Customer Number: Vendor Name: Phone Number: Fax Number: Email Address:		
Ordering Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	Payment Address: City, State, Zip: Contact Name: Contact Email: Contact Phone Number:	
Ownership Type ____ Sole Proprietorship ____ Partnership ____ Corporation ____ Other		

SIGNATURE OF AUTHORIZED AGENT IS REQUIRED UNLESS RESPONSE IS SUBMITTED ELECTRONICALLY. FAILURE TO SIGN SHALL RENDER THE BID INVALID.

Signature X Christopher Small FEIN# 36-1150280 Date 042924

All offers subject to all terms and conditions contained in this solicitation.



Commonwealth of Kentucky SOLICITATION MODIFICATION

Modification: Yes

Version #: 5

Line Items

Commodity Group: Default

Line	CL Description	Quantity	UOM	Unit Cost	Line Total or Contract Amnt
1	Facilities MRO and Industrial Supplies	0.00000	EA		

Comm Code	Comm Description	Manufacturer	Model #	Manuf Part #
578	MISCELLANEOUS PRODUCTS (NOT OTHERWISE CLASSIFIED)			

Extended Description

This Request for Proposals (RFP) is being issued by the State of Kentucky ("Lead State") in collaboration with the NASPO ValuePoint cooperative purchasing program. The purpose of this RFP is to establish one or more Master Agreements with qualified Offeror's to provide Facilities Maintenance, Repair, and Operations and Industrial Supplies (MRO).

The following attachments should be downloaded:

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Attachment 01, RFP Terms and Conditions

Attachment 02, Categories of Products and Environmentally Preferred Products (EPP)

Attachment 03, RFP Evaluation Plan

Attachment 04, Sample Master Agreement

Attachment 05, Participation Information

Attachment 06, Offeror Information, Acknowledgements, and Certifications

Attachment 07, Offeror Response Worksheet

Attachment 08, Cost Proposal

Attachment 08-1, Cost Proposal Market Basket

Attachment 09, Proposed Deviations to Sample Master Agreement

Attachment 10, Claim of Business Confidentiality

Attachment 11, Offeror Question Form

MRO 8-1 Market Basket

Amendment 3 MRO Questions and Answers

All ITP's 4-4-24

Shipping Information Various Shipping See Extended Description Various KY	Billing Information Various Billing See Extended Description Various KY
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Commonwealth of Kentucky SOLICITATION MODIFICATION

Modification: Yes Version #: 5

Submission Checklist

The following items will be required to be submitted with bid:

Item

	Document Phase	Document Description	Page 4
2400000228	Final	Facilities MRO and Industrial Supplies (NASPO)	Total Pages: 4

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*****For Addendum Information Please Download*****

“Amendment 3 MRO Questions and Answers”